

# AGENDA

**Meeting:** Warminster Area Board  
**Place:** Warminster Civic Centre Sambourne Rd, Warminster BA12 8LB  
**Date:** Thursday 14 November 2019  
**Time:** 7.00 pm

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Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Andrew Davis, Warminster East  
Cllr Pip Ridout, Warminster West (Chairman)  
Cllr Tony Jackson, Warminster Broadway (Vice-Chairman)  
Cllr Christopher Newbury, Warminster Copheap and Wyllye  
Cllr Fleur de Rhé-Philippe MBE, Warminster Without

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**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>	<b>Time</b>
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00pm</b>
<p>2. <b>Apologies for Absence</b></p>	
<p>3. <b>Minutes</b> (<i>Pages 5 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 5 September 2019.</p>	
<p>4. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. <b>Chairman's Announcements</b> (<i>Pages 13 - 14</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	<b>7.10pm</b>
<p>6. <b>Updates from Partners</b> (<i>Pages 15 - 16</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>➤ Wiltshire Police</li> <li>➤ Neighbourhood Task Group</li> <li>➤ Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>➤ Warminster and Villages Community Partnership</li> <li>➤ Town and Parish Councils Nominated Representatives</li> </ul> <p>Some written updates have been received and are included in this agenda.</p>	<b>7.20pm</b>
<p>7. <b>Local Youth Network Update and Youth Activities Grant Applications</b></p> <p>i. Update</p>	<b>7:40pm</b>
<p>8. <b>Health &amp; Wellbeing Management Group</b></p> <p>i. General Update</p>	<b>7:50pm</b>
<p>9. <b>Warminster Regeneration Working Group</b></p> <p>To receive an update.</p>	<b>8:00pm</b>
<p>10. <b>Community Area Transport Group</b> (<i>Pages 17 - 26</i>)</p> <p>To consider the CATG schemes set out in the report.</p>	<b>8:10pm</b>
<p>11. <b>Area Board Funding - Community Area Grants</b> (<i>Pages 27 - 30</i>)</p>	<b>8:20pm</b>

To consider applications for funding from the Community Area Grants Scheme.

12. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on: 9 January 2020 at the Warminster Civic Centre.

**8:40pm**

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre Sambourne Rd, Warminster BA12 8LB  
**Date:** 5 September 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis, Cllr Pip Ridout (Chairman), Cllr Tony Jackson (Vice-Chairman),  
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe MBE

### **In Attendance**

Cllr Chris Williams

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Graeme Morrison (Community Engagement Manager)

### **Partners**

Wiltshire Police  
Wiltshire Fire and Rescue Service

**Total in attendance: 35**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>The following declarations of interest were made:</p> <p>Cllr Ridout: Member of Dorset and Wiltshire Fire &amp; Rescue Service and of the Warminster Branch of the Royal British Legion.</p> <p>Cllr Newbury: Member of Dorset and Wiltshire Fire &amp; Rescue Service.</p> <p>Cllr Davis: Business supporter of the Warminster Radio Station.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements included in the agenda pack.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Police</p> <p>Inspector Andy Fee introduced Helen Daveridge, Community Co-ordinator, and referred to the report in the agenda. Members were invited to attend the weekly tasking meetings, which were held at Trowbridge Police station on Wednesday's at 11am, to discuss emerging community issues and concerns.</p> <p>A couple of questions were asked regarding local issues. In response it was noted that body cameras were being worn and intervention work undertaken to tackle antisocial behaviour with youths, parents were also involved with the</p>

intervention work. During checks on youths in August no knives were found. A campaign would take place throughout September with metal detectors to check areas for any discarded knives.

It was also noted that PSCO Mary Moore had left the police force and moved on to new challenges. She was thanked for all her services.

#### Dorset & Wiltshire Fire and Rescue Service

District Commander Richard Humphrey introduced his report which focused on:

- Safe & Well scheme – advisors were able to attend the homes of the elderly and vulnerable to help pre-plan for fires, check fire alarms, provide information on healthier living and life style changes and sign post to other organisations. To identify someone who would benefit from a safe and well visit would be a CHARLIE, which is someone who met at least one of the following criteria: Care and support needs, Hoarding and or mental health issues, Alcohol and medication use, Reduced mobility, Lives alone, Inappropriate smoking and the elderly – 65+.
- Safety tips were provided when having an open fire such as BBQs and during wildfires and bonfires.
- Requirement – The fire service was looking for recruits who lived within 5 minutes of their local fire station.
- What3words – a mobile app which had been adopted by many emergency services. The app provided 3 specific words according to a particular location and emergency services were able to pinpoint someone's exact location.

#### Warminster TC

It was noted that a schedule of work had been agreed to start as soon as possible on the youth building which was a community asset transfer. Cllr De Rhe-Philippe was thanked for the amount of work carried out.

#### Neighbourhood Tasking Group

Graeme Morrison, Community Engagement Manager, explained that the NTG was under review to look at the way forward, currently there were two options. The first to transform the NTG into a community safety forum or the second to formally end the group. A suggestion was made to include the NTG on the Area Board agenda for a themed meeting on community safety.

	<p>It was:</p> <p><b>Resolved</b></p> <p><b>To include the neighbourhood tasking group on the Area Board agenda and to review in one year.</b></p>
7.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>The Community Engagement Manager (CEM) explained that he had been in contact with Kingdown school to arrange some youth meetings and was hopeful to have a new LYN up and running in the near future.</p> <p>The CEM then introduced the grant applications and it was;</p> <p><b>RESOLVED</b></p> <p><b>To award Dorset &amp; Wiltshire Fire and Rescue Service £4000 for a Warminster Salamander Course.</b></p> <p>(Cllrs Ridout and Newbury did not vote)</p> <p><b>To award Westbury and Warminster Youth Club £1900 for a joint youth club.</b></p>
8.	<p><u>Health &amp; Wellbeing Management Group</u></p> <p>Deborah Gogarty, Older Peoples Champion, gave an update noting that the recent health and wellbeing forum was well attended and very knowledgeable, the safe places project was being revived in Warminster, they were currently looking at holding a weekly health and wellbeing event.</p> <p>The CEM introduced the grants and it was;</p> <p><b>RESOLVED</b></p> <p><b>To award the Warminster and Villages Community Partnership £1000 for a pedestrian map reprint.</b></p> <p><b>To decline Abel Mosaics £3840 for mosaic workshops, noting that more work was required.</b></p>
9.	<p><u>HealthPitch</u></p> <p>Camilla Vickers, HealthPitch, gave a presentation on the story and mission of HealthPitch. It was explained that HealthPitch were a new organisation who visited care homes and similar surroundings to provide professional standard operatic performances. The performances were accessible, fun and intimate productions of a profession level that could be taken anywhere. So far the</p>



	<p>productions had taken place in dementia units, mental health hospitals, brain injury rehab centres, conference workshops for health care providers and village halls.</p> <p>The productions were used to raise awareness by demonstrating that the arts could help people keep well, aid recovery. support longer lives, save money within health and social care, help staff and help meet major challenges facing health and social care. It was hoped that the performances inspire dialogue on how to bring quality music engagement to those facing difficult times.</p> <p>Information was provided on a performance which was taking place in Codford on the 14 September and it was hoped that more performances could take place within the Warminster area.</p> <p>The Chairman thanked Camilla for her presentation.</p>
10.	<p><u>Local Area Coordinator</u></p> <p>Claire Lowman, Local Area Coordinator (LAC), gave a presentation giving details of her role. It was noted that the new scheme in Wiltshire had produced very good results in other areas in England. The role aimed to; support people of all ages, across 'service types' on a one to one basis to support people to identify, pursue and achieve their personal vision for a good life, to offer a universal service which meant there was no eligibility criteria, no "referral" system, no assessments or time limits. It was a one-stop / holistic approach which dealt with all aspects of a person's situation including family and community life.</p> <p>The focus of the LAC was on those not yet known to the services, people at risk of becoming dependant on services and people who were already dependant on services.</p> <p>More information could be found here:  <a href="https://www.yourcareyoursupportwiltshire.org.uk/local-area-coordinators">https://www.yourcareyoursupportwiltshire.org.uk/local-area-coordinators</a></p> <p>The Chairman thanked Clair for her presentation.</p>
11.	<p><u>Southern Electricity</u></p> <p>Mel Grace, Southern Electric, gave details on schemes Southern Electric provided during power cuts for the elderly and vulnerable in communities. Residents were urged to sign up to priority Services, which was a scheme that offered priority treatment during power cuts, connection to emergency services, emergency power supplies, safety advice, provisions for communities and peace of mind. The service was available to all regardless of their electricity supplier. Southern Electric also had a partnership with Wessex Water which meant that once residents signed up on the priority services they would automatically be registered with both priority schemes.</p>

	<p>Advice was also given on how to stay safe and prepare for power cuts such as using glow sticks instead of candles and purchasing a power bank to keep mobile phones charged.</p> <p>The Chairman thanked Mel for her presentation.</p>
12.	<p><u>Carer Support Wiltshire</u></p> <p>Judy Walker, Carer Support Wiltshire, gave a presentation on the services of Carer Support Wiltshire. Carer Support Wiltshire helped carers sustain their health and wellbeing by sign posting, providing training courses, caring breaks, emotional support, hosting support groups, offering volunteering opportunities and involving carers in the policy making process.</p> <p>The Chairman thanked Judy for her presentation.</p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>A meeting had taken place in July where interesting conversations took place with the possibility of future opportunities.</p>
14.	<p><u>Community Area Transport Group</u></p> <p>Cllr Davis noted that the next meeting of the CATG was on the 26 September 2019 and that the proposal for a speed limit on the Lower Marsh Road near the nature area had the backing of the Wiltshire Wildlife Trust.</p>
15.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered funding applications seeking 2019/20 Community Area Grant funding which was;</p> <p><b>RESOLVED</b></p> <p><b>To award Friends of WCR £5000 for a refurbishment project.</b></p> <p>(Cllr Davis did not vote and left the room).</p> <p><b>To the Warminster Branch of the Royal British Legion £1000 for the Warminster Dementia Centre access lighting.</b></p> <p>(Cllr Ridout referred to her declaration and did not vote).</p> <p><b>To the Warminster Lions £750 for the Santa Shed on a Sledge with Warminster Lions.</b></p>
16.	<p><u>Urgent items</u></p>

	There were no urgent items.
17.	<u>Future Meeting Dates</u> The next meeting of the Warminster Area Board would take place on the 14 November 2019 at the Warminster Civic Centre.



## Chairman's Announcements

Subject:	New fly-tipping campaign: We're Targeting Fly-tippers
Web contact:	<a href="mailto:peter.white@wiltshire.gov.uk">peter.white@wiltshire.gov.uk</a>

Wiltshire Council has launched a new campaign reward campaign to prevent fly-tipping in the county.

**The We're Targeting Fly-tippers (WTF) campaign aims combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers if they report information that leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN).**

If anyone has any information about fly-tipping in Wiltshire, they are requested to report it using the My Wiltshire app with as much information as possible. If this information leads to a successful prosecution or payment of a Fixed Penalty Notice, the person who reported it will earn a voucher of up to £200.

We want residents to provide information as possible, such as where the fly-tip is, the registration and make or model of the vehicle they saw, plus any description or photographs of the alleged fly-tippers. **However, it is essential that people do not attempt to confront anyone who is fly-tipping or put themselves in danger in any way. We also ask people not to try to rummage through or disturb the waste, as this could affect the scene and put people in danger.**

Fly-tipping costs Wiltshire Council more than £180,000 each year, it is unsightly and it is a danger to people, wildlife and the environment.

In Wiltshire, most fly-tip reports are of a commercial nature, where waste is cleared for a fee and then dumped to avoid lawful disposal costs. Penalties for offenders include an unlimited fine and/or five years' imprisonment; a £50,000 fine and/or 12 months' imprisonment; or a FPN of £400 if they are caught fly-tipping small-scale waste.

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## Partner Update

Update from	Chitterne Parish Council
Date of Area Board Meeting	14 November 2019

### Headlines/Key Issues

- Thank you from Parish Council for grant for new play equipment – new see saw and multi play now installed and appreciated by residents and visitors to the village. Photos attached

- Thank you from Village Hall Committee for grant for new UPVC windows and doors – these have been installed – will save on maintenance and energy bills.

- Traffic – B390 used as a ‘rat run’ for drivers avoiding A303 traffic jams at Stonehenge. Villagers continuously have to put up with large volumes of cars, caravans, buses, coaches and lorries. The road is too narrow at the north western end to accommodate two large vehicles to pass. In places there are no footways. Pedestrians, cyclists, horse riders etc find it a risk. Some home owners have difficulty getting in and out of their own drives.

- Stonehenge coaches travelling from Stonehenge to Bath come through Chitterne every few minutes at peak times instead of using A303/A36, causing additional traffic. The PC have raised the issue with the Visitor Centre and are continuing to try to address this problem by liaising with the WHS Site Management Group and are actively putting forward suggestions as to how the situation could be improved as part of the A303 Legacy programme.
- Ref RTO on B390 - currently the B390 is the official diversion route for when the A303 is blocked. We would like to find out if this will change once/if the A303 is upgraded past Stonehenge and Winterbourne stoke. As it will be dual carriageway all the way to Deptford there should be no need to have Chitterne as the diversion route.

The PC would like to see Wiltshire Council more involved as the affected roads, signs, RTOs are under their control. We are aware this is also a huge issue for Shrewton, unfortunately, they are under Amesbury Area and therefore the two are not linked.

- Valley Farm - Chitterne continues to suffer from the Environment Agency decision to increase the amount of material allowed to be tipped at the site from 25,000 tonnes to 100,000 tonnes per annum which has resulted in an increase of 32t lorries accessing the tip directly through the village of Chitterne.

Permission was granted on appeal for tipping at the site in 1990 for “a phased operation of three or so years”

Tipping has now been continuous at the site now or 29 years with 32t lorries accessing the site through the village of Chitterne with its 17t weight limit.

## ***Partner Update***

Chitterne Parish Council want to see plans for the final landscaping of the site and are pursuing an end date with Wiltshire Council.



Date of meeting – 26 <sup>th</sup> September 2019					
	Item	Update from previous meeting	Actions/ Recommendations	Priority 1=High 2=Low	Who
<b>1.</b>	<b>Attendees and apologies</b>				
	Present	Graeme Morrison, Andrew Davis, Len Turner, Simon Wager, Alexandra Channer, Kate Plastow, Caroline Sawyer, Kathleen Harrington, John Willcox, Denise Nott, Sue Fraser, Phil Holihead, Tom Dommatt, Martin Rose, Denis Brett, Liz Colvin  Observers - Mr Shoult, Silver St. Harriet James - Sustainable Warminster			
<b>2.</b>	<b>Notes of Last meeting</b>				
		The minutes of the previous meeting held on the 6th June 2019 were agreed at the Warminster Area Board on 20 <sup>th</sup> June 2019  The Link can be found at:  <a href="#">Warminster Area Board Minutes 6th June 2019</a>	26/09/19 Action – Minutes of the previous meeting were agreed.		
<b>3.</b>	<b>Financial position</b>				
		The current balance for the Warminster			

		<p>CATG for 2018-19 up to and including the 26<sup>th</sup> September is <b>£5,376.78</b></p> <ul style="list-style-type: none"> <li>- Allocation for 2019/20 = £15,226.00</li> <li>- Carry over from 2018/19 = £6,400.78</li> <li>- Agreed 3<sup>rd</sup> Party Contributions = £6214.00.</li> <li>- Total budget for 2019/20 = £27,840.78</li> <li>- Total Commitments 2018/19 (to date incl. 2018/19 carry over schemes) = £22,464.00</li> <li>- Remaining budget 2019/120 up to (06/06/19) = <b>£5,376.78</b></li> </ul>			
<b>4.</b>	<b>Update on Top 5 Priority Schemes NOTE:</b> Items shown in GREY are live Priority 1 issues where orders have been issued but works are awaiting start				
a)	<b>5230</b> Whitbourne Springs/ A362 junction	<b>06/06/19</b> Outline design work remains outstanding. Target July 19	<b>26/09/19</b> Outline designs prepared and presented to CPC. Option 1 put forward as substantive bid for 19/20. Awaiting result of assessment.  CATG agreed to allocate £5k from next year's budget 2020/21. (if bid successful) Optimistic about receiving contribution from Longleat	1	MR
b)	5965 Bishopstrow village	06/06/19 Adhoc road markings programmed for June / July 19. Sign locations to be agreed with PC	<b>26/09/19</b> Road markings complete. Sign locations to be agreed with PC. MR to arrange site meeting with Mike Perry	1	MR
c)	<b>6253</b> A362 Corsley Heath (by bus stop)	<b>06/06/19</b> Outline design work commenced but not complete. Target mid-to late June. CATG agreed to allocate a sum of £6000 less the 25% PC contribution (pending agreement of design)	<b>26/09/19</b> Design 80% complete. Additional funding required due to cost of re-cutting loop for traffic counter and additional drainage works. Est. now £10,000. Agreed to allocate extra	1	MR

			funds but will have to use part funds from 2020/21 alongside issue 6261 due to overspend.		
d)	<b>6244</b> The Deverills	<b>06/06/19</b> Design agreed with PC. Cost £3,100.00. Road markings anticipated by end of June. Target date of the next meeting for completion of sign works	<b>26/09/19</b> Road markings complete. Awaiting sign installation. Remove from next tracker.	1	MR
e)	6024 Heytesbury High Street	06/06/19 Temp signs complete. MR to look at moving 'unsuitable for HGV's' sign on Mill Lane	<b>26/09/19</b> Liz Colvin felt the temporary signs were of little use as there was often not enough time to erect signs when an incident on the A36 occurred. Permanent 'unsuitable for HGV' signs to be considered at either end of the village. MR to look at.	1.	MR
f)	<b>6841 6923</b> A350 Crockerton	<b>06/06/19</b> Drawing to be issued to Crockerton PC for approval. June 2019  Site to be added to ad-hoc programme. August / September implementation	<b>26/09/19</b> Drawing remains outstanding. Site to be added to next ad-hoc programme. Likely early 2020. To be greyed out on tracker.	1	MR
g)	<b>6341</b> Upton Lovell	<b>06/06/19</b> Meeting took place with Andrew Cummings 18/02/19. Outline sign and road markings place agreed. Cost £1100. PC have agreed to 25% of the cost. Recommend moving to Priority 1. Road marking Complete by end of June Moved from the chair to allocate the funds, seconded by representative from Codford - approved unanimously	<b>26/09/19</b> Road markings complete. Awaiting sign installation. Likely October / November 19. To be greyed out on next tracker	1.	MR
h)	<b>5752</b> High Street Maiden Bradley	<b>06/06/19</b> Scheme agreed by PC. Cost £5400 with 25% contribution from PC.  Recommend move to Priority 1  Issue moved to priority 1. PC have confirmed their allocation of £1,350. Moved from the chair to allocate the £4050. Unanimously	<b>MJR 26/09/19</b> Road markings and HFS complete. Signs, bollards programmed for early Sept. To be removed from next tracker.	1	MR

		agreed		
i)	<b>6084</b> Victoria Road Masefield Road roundabout and Broadway roundabout, Warminster	<b>06/06/19</b> Approximate cost £550.00 CATG could pay for this but normally we would ask for organisations to pay as signs are for a private business.  Cllr Jackson to check whether the WRC are willing to fund / part fund with WTC	<b>26/09/19</b> WRC have confirmed they will cover cost of the signs. Mark Stansby's team undertaking this work. Likely early in new year.	1. MR
j)	<b>6261</b> Sand St Longbridge Deverill	<b>06/06/19</b> Meeting with PC and rep from BP garage took place 13/02/19. Outline option prepared for PC.  Outline option being taken to PC at the beginning of July. PC hoping to have their 25% contribution allocated from this year's budget.  To be moved to priority 1 scheme but no allocation made until next meeting and costs agreed.	<b>26/09/19</b> Design plans issued and agreed by parish council. Cost £6,386.77 with a Parish Council contribution of 25% (£1,596.69). Members agreed to allocate the necessary funds but alongside issue 6253 may have use part allocation from 2020/21. Finance sheet will show a deficit in 19/20	1. MR
k)	<b>6980</b> Pound Street Warminster	<b>06/06/19</b> Recommend 2 no. signs on West Parade to direct lorry traffic east when exiting either Factory lane or Beech Av. Signs can erected on existing LC's Cost £300 Town Council Support issue- Move to priority 1 until it is completed.	<b>MJR 26/09/19</b> Awaiting implementation. To be greyed out.	1. MR
l)	<b>7067</b> Upper Marsh Street, Warminster	<b>06/06/19</b> Speeding complaint - Speed limit change requested Upper Marsh Rd where it joins Lower Marsh Rd Also Request for traffic calming. AD moved from the chair to add Smallbrook Lane to this issue and allocate costs £3,000.00 (minus TC contribution of £750) 25%. MR to investigate and report back.	<b>26/09/19</b> Current policy means that only <u>existing</u> 30mph limits can be considered for 20mph limits. Possible extension of current 30mph speed limit on Smallbrook Road Marsh up to junction with Southleigh View / Gypsy Lane. Members agreed to proceed with	1. MR

			30mph limit.		
<b>5. Priority 2 / Other highway issues under consideration</b>					
a)	<b>5568</b> Whitfield Close / Woodcock Road	<b>06/06/19</b> Len turner updated group following town development committee. He is trying to organise a resident's site meeting. Site at Whitfield Close is owned by a family who may not be open to a free dedication for the strip of land. There is speculation of a development on the other side of the road which might create an opportunity to solve this issue. Issue to remain on hold	<b>26/09/19</b> Issue to be removed from next tracker.	2	Cllr Davis LT
b)	<b>6146</b> Woodcock Road	<b>06/06/19</b> See issue 5568 above	<b>26/09/19</b> See issue 5568 above.  Town councillors to press Kingdown School to update their travel plan.	2	
c)	<b>6594</b> Bishopstrow Road / Boreham Road	<i>"Excessive continuous speeding in a built up area including schools. The issue is on the B3414 where it joins the Bishopstrow Road in Warminster. Agreed at TDC that area is suitable for CSW - Suggestion made from the group for WTC to look at purchasing a SID</i>	<b>26/09/19</b> SID being considered. No further CATG action required at this stage. Remove from next tracker		
d)	<b>6598</b> Bishopstrow Road – Pedestrian crossing request	06/06/19 When development agreed there was a s106 requirement to put in a crossing. Due to an administrative error - the developers were not aware of the s106 requirement and are refusing to abide by it. Suggestion that CATG might take it on as a project.  Group do not feel this is a matter for them so view is to not use CATG money to pay for	<b>26/09/19</b> Action remains with Area Board.	2.	

		this. Letter to be issued from Area Board to Wiltshire Council Development control			
e)	6661 Codford High Street	<p>“The use of the High Street in Codford by large vehicles continues to impact on the residents. Parish Council proposes weight limits width limits and advisory signs be erected at either end of the High Street.”</p> <p>Email from Codford PC dated 01/04/19 which states: <i>Parish Council noted that in the minutes concerning the issue above, CATG misunderstood the request, juxtaposing East and West in their response. Could this be rectified? Traffic needs to be directed to turn off the A36 on to New Road as opposed to using Chitterne Road via the High Street</i> MR will have another look to clarify his understanding and will report back with ideas at the next meeting.</p>	26/09/19 Meeting with PC representatives arranged for early October. To be discussed at December meeting.	2.	KG/MR
f)	6993 West street Warminster	06/06/19 CEM to issue WR1 form to requester.	26/09/19 GM to chase WR1 form.	2.	GM
g)	7051 Ash Walk Warminster	Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. MR to investigate and report back to next meeting	26/09/19 Site inspection remains outstanding	2.	MR
h)	7055 Victoria Road / Haygrove Close Warminster	<p>06/06/19 Parking concerns at the junction of Haygrove Close Victoria Road. At a meeting of the Town development committee it was agreed that this be referred to CATG for investigation.</p> <p>Recommendation for WTC to submit a WR2 form to enable site to go on list for assessment</p>	26/09/19 Action with Warminster TC to submit WR2 form	2	WTC

i)	<b>7058</b> King Street Warminster	06/06/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first	<b>26/09/19</b> Action with Warminster TC. Speed survey request to be submitted	2.	WTC
j)	<b>7125</b> Ash Walk Warminster	<b>06/06/19</b> Request for "no through road" sign MR to investigate and report back to next meeting	<b>26/09/19</b> Length of Ash walk is adopted highway. Very narrow for traffic but strictly a no through road. No through road sign to be provided. Move to Priority 1 and allocate £300. TC 25% contribution.	1.	MR
k)	<b>7168</b> 7242 Heytesbury Village	06/06/19 Request for 20mph limit assessment. MR asked parish to decide which locations they want establish speed data. PC to submit Metro counts requests	<b>26/09/19</b> Metro-count requests submitted. Awaiting results		
l)	<b>7178</b> Hillwood Road / Deverill Road	Request for waiting restrictions at junction. 'WR1' form to be issued to requester.	<b>26/09/19</b> CEM to check if form has been issued.	2.	GM
<b>6. New issues submitted since last meeting</b>					
a)	<b>17-19-1</b> Chapmanslade. Pavement parking	Safety concerns relating to pavement (footway) parking between 106 High Street - 118 High Street, Chapmanslade. Requester would like to see pavement parking banned. To create a carpark in the village for households who have so many cars too which they have no room to park	To be discussed by Chapmanslade PC and report back to next meeting		

b)	NO issue # Silver Street.	Local Resident Anthony Shoult raised issue RE. Speeding from Silver Street all the way through town and proposed a 20mph limit / zone.	MR to organise speed / volumetric count and report back to next meeting		
<b>7.</b>	<b>Confirmation of priority 1 schemes (Max 5 schemes to be progressed at any time)</b>				
	<p>1. 5230 Whitbourne Springs/ A362 junction (substantive Bid)</p> <p>2. 6253 A362 Corsley Heath (improvements by Bus stop) (NOTE: Increase in cost to £10,000. CATG £7,500.00, Corsley PC £2500)</p> <p>3. 6841 6923 A350 Crockerton - c/way roundels</p> <p>4. 6261 Sand St, Longbridge Deverill. Improvements at junction. (Cost £6386.77 - CATG £4790.08 LD PC £1596.69)</p> <p>5. 5752 High Street Maiden Bradley Improvements to Traffic Calming</p> <p>6. 7067 Upper Marsh Street / Lower Marsh , Smallbrook Rd, Warminster – 30mph Speed Limit (Cost £3000 - CATG £2250.00 TC £750.00)</p> <p>7. 6980 Pound Street Warminster - HGV route signs for West Parade</p> <p>8. Ash Walk - No through road Sign (Cost £300. CATG £225.00, TC £75.00)</p> <p>Highlighted items to be agreed by Area Board</p>				
<b>8.</b>	<b>AOB and date of next Meeting</b>				
	10am - 5 <sup>th</sup> December 2019 (venue to be confirmed)				

**Warminster Community Area Transport Group  
Highways Officer – Martin Rose**

**1. Environmental & Community Implications** 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.



**2. Financial Implications** 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

**3.** If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£-2497.30**

**4. Legal Implications** 4.1. There are no specific legal implications related to this report.

**5. HR Implications** 5.1. There are no specific HR implications related to this report.

## **6. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

## **7. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.



<b>Report to</b>	Warminster Area Board
<b>Date of Meeting</b>	14/11/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Warminster Athenaeum Trust <b>Project Title:</b> Auditorium Ventilation  <a href="#">View full application</a>	£4919.00
<b>Applicant:</b> Longbridge Deverill Parish Council <b>Project Title:</b> Purchase Speed Indicator Device SID  <a href="#">View full application</a>	£2247.60

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3484</a>	Warminster Athenaeum Trust	Auditorium Ventilation	£4919.00
<b>Project Description:</b> The auditorium suffers from poor air circulation. In Summer months this is distressing to many particularly elderly audience members. This project will improve the ventilation in the Auditorium. The work requires fitting of fans ducting installation and electrical connections. The project total is 9838 inc VAT			
<b>Input from Community Engagement Manager:</b> This application fulfils all of the necessary criteria for a Community Area Grant			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3435</a>	Longbridge Deverill Parish Council	Purchase Speed Indicator Device SID	£2247.60
<b>Project Description:</b> Purchase of SID with associated costs. Over the last year the Parish Council have worked with traffic engineer to assist with increase in traffic and speed other initiatives are Community Speed Watch and traffic island at Sand St Longbridge Deverill junction which will be proceeding over the coming months.			
<b>Input from Community Engagement Manager:</b> This application fulfils all of the necessary criteria for a Community Area Grant			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

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